



SIERRA LEONE CIVIL AVIATION AUTHORITY
AERODROME SAFETY STANDARDS DIVISION
APPLICATION FOR CONSTRUCTION AND
EXPANSION OF AERODROMES

Form No:
AC-AGA029-Rev.00

NOTICE FOR CONSTRUCTION AND EXPANSION OF AERODROMES

A. Airport Owner				B. Airport Manager (Complete if different than the Airport Owner)				
1. Name and Address		<input type="checkbox"/> Check if this is the Airport Physical Address		1. Name and Address		<input type="checkbox"/> Check if this is the Airport Physical Address		
[Redacted]				[Redacted]				
2. Phone		3. Email		2. Phone		3. Email		
[Redacted]		[Redacted]		[Redacted]		[Redacted]		
C. Purpose of Application (Answer all questions that apply)				D. Name, Location, Use and Type of Landing Area				
1. Construct or Establish an:	<input type="checkbox"/> Airport <input type="checkbox"/> Heliport <input type="checkbox"/> Other			1. Name of Landing Area		2. Loc ID (for existing)		
[Redacted]				[Redacted]		[Redacted]		
				3. Associated City/Town		4. Distance from City (km)		
				[Redacted]		[Redacted]		
				5. Direction from City				
				[Redacted]				
				7. Latitude		8. Longitude		9. Elevation
				[Redacted] ° [Redacted] ' [Redacted] "		[Redacted] ° [Redacted] ' [Redacted] "		[Redacted]
2. Construct or expand a:	<input type="checkbox"/> Runway <input type="checkbox"/> Taxiway <input type="checkbox"/> Other			10. Use of Aerodrome:		<input type="checkbox"/> International <input type="checkbox"/> Domestic <input type="checkbox"/> Private		
[Redacted]				[Redacted]		[Redacted]		
3. Description:				11. Ownership:		<input type="checkbox"/> Private <input type="checkbox"/> Public		
[Redacted]				[Redacted]		[Redacted]		
E. Aerodrome Data								
1. Airport (use second page if needed)				2. Heliport (use second page if needed)				
RWY ID		[Redacted] / [Redacted] / [Redacted]		Helipad ID		[Redacted]		
Lat. & Long.		[Redacted]		Lat. & Long.		[Redacted]		
Surface Type		[Redacted]		Surface Type		[Redacted]		
Runway Length (m)		[Redacted]		TLOF Dimensions		[Redacted]		

Runway Width (m)			FATO Dimensions	
Lighting Category (as applicable)			Lighting (if any)	
			Ingress/Egress (Degrees)	
Elevation (AMSL)			Elevation (AMSL)	
VFR or IFR	/	/	Elevated Height (AGL)	

F. Operational Data (Indicate if the number provided is Actual or Estimated)

	1. Number of Based Aircraft		2. Average Number of Monthly Landings	
	Present or Estimated	Estimated in 5 Years	Present or Estimated	Estimated in 5 Years
Single Engine				
Multi Engine				
Jet				
Helicopter				
Glider				
Ultralight				

3. What is the Most Demanding Aircraft that operates or will operate at the Airport? (Provide approach speed, rotor diameter, etc. if known)

4. Are IFR Procedures for the Airport Anticipated? Yes No. If Yes, within years

G. CERTIFICATION: I hereby certify that all of the above statements made by me are true and complete to the best of my knowledge.

1. Name, title of person filling this notice	2. Signature (in Ink):		
	3. Date	4. Phone	5. Email

An application should be made by an applicant who intends to do any of the following:

- (1) Construct or otherwise establish a new airport or activate an airport.
- (2) Construct, expand, realign, or activate any runway, or other aircraft landing or take-off area of an airport.
- (3) Construct, expand, realign, or activate a taxiway associated with a landing or take-off area on a public-use airport.
- (4) Change the status of an airport from private use (used by the owner/used by the owner and other person authorized by the owner) to an airport open to the public, or from public-use to another status.
- (5) Change status from IFR (Instrument Flight Rules) to VFR, or from VFR to IFR.
- (6) Establish or change any traffic pattern or traffic pattern altitude or direction.

Additional information required

For an Airport/Aerodrome: Provide detailed drawing and/or imagery of the proposed landing area depicting latitude, longitude, length, and width.

- The document(s) must show the runway orientation in relation to known roads, terrain etc. such that the Authority can locate the runway(s) accurately and efficiently.
- Notate any obstructions (buildings, high-line wires, roads, railroads, towers, etc.) near the runway.
- You must include runway end coordinates and the runway elevations on the runway centerline.

For a Heliport: Provide detailed drawing, imagery or map identifying the exact location of the heliport in red.

- The document(s) must show the helipad(s) in relation to known roads, terrain etc. such that the Authority can locate the heliport accurately and efficiently.
- Provide site plan depicting the landing pad in relation to buildings and other obstacles (light poles, fences, trees, bollards, parking lots) near the landing area.
- Provide dimensions of the landing pad and the height of the buildings/obstacles and their distance from the helipad.
- Provide a heliport layout plan (in accordance with SLCAA Part 14B, Heliports) identifying the proposed marking, lights, beacon location, windsock(s), the approach/departure paths (if room allows, the heliport layout plan may be shown on the site plan).